# **Rivanna Rifle & Pistol Club Privacy Policy**

Updated November 12, 2010

## Overview

RRPC realizes how important privacy is to our membership. We have a firm commitment to safeguarding our membership's personal information. Therefore, we have adopted the following policy regarding the use of your personal information by RRPC. This policy describes what types of information we gather about you, how we use it, under what circumstances we disclose it to third-parties, and your rights to update or correct it.

#### **Information We Collect**

All information we collect is used, now and always will be, solely for RRPC's internal membership purposes. We do not, and will not, make any information available to third-parties for any outside purposes whatsoever.

## **Personal Information**

As condition for membership in RRPC, you may be required to provide personal information, including your name, home address, email address, telephone number, and your NRA membership information. We reserve the right to confirm your NRA membership status with the NRA. We store this information to provide service for your membership account.

There will also be opportunities for you to provide us with additional information regarding your club-related preferences and interests. This information, however, is not required and is completely optional on your part.

# **Control of Personal Information**

#### Opt Out

With your permission, we use your membership information to send you email notices about club-related matters. If you do not wish to receive these emails, you can opt-out by unsubscribing in your Personal Profile, contacting us via email at <u>membership@rrpc.org</u> or write to us at RRPC, Inc., P.O. Box 7883, Attn: Membership, Charlottesville, VA 22906. Opting-out of these email notices is not recommended however, because email is our primary method of communication with membership.

#### **Editing Your Personal Information**

You may edit your personal information - change address, contact information, etc. by updating your Personal Profile, contacting us via email at <u>membership@rrpc.org</u> or write to us at RRPC, Inc., P.O. Box 7883, Attn: Membership, Charlottesville, VA 22906.

#### Data Security

The security of your personal information is important to us. RRPC has security measures in place to prevent the loss, misuse and alteration of the information under our control. We follow generally accepted industry practices, including access control procedures, and physical data security, to protect the personal information submitted to us.

## **Changes to This Policy**

Upon application to and continued membership of RRPC, you agree that you permit the collection, use and disclosure of your personal information as outlined in this Privacy Policy. The Rivanna Rifle & Pistol Club may occasionally update this Privacy Policy and you should review it periodically for any changes. Your continued membership of RRPC following the effective date of any changes to these terms shall mean that you have accepted those changes, subject to your continuing right to notify of us at any time as to how you would like us to treat your personal information.

# Links to Other Sites

This site contains links to other sites. With the exception of our own sites, we are not responsible for the privacy practices or the content of such others' websites.

# Questions

You can contact us with any questions about this Privacy Policy at webmaster@rrpc.org.